

**AGREEMENT TO PROVIDE SERVICES  
TO STUDENTS WISHING TO STUDY AT EU  
MEDICAL UNIVERSITIES**

1. This agreement is between Prima HC Ltd, hereafter referred to as ‘**the Agency**’ and the person wishing to access the Agency’s services hereafter referred to as ‘**the Student**’ and the parent, relative or guardian, hereafter referred to as ‘**the Parent**’.

1.2 **The Agency:**

Prima HC Ltd  
1A Carlyle Road  
Rowley Regis  
West Midlands B65 9BQ  
Registered in England Company No. 8356849

1.3 **The Student:**

Full Name: .....

Address (Permanent):.....

.....

.....Post Code.....

Address (correspondence if different from above):

.....

.....

.....Post Code.....

E.mail: .....

Phone: .....

Date of birth .....

1.4 **The Parent:**

Full Name: .....

Address: .....

.....

.....Post Code.....

E.mail: .....

Phone: .....

## 2. THE AGENCY'S OBLIGATIONS

On the understanding that all payments outlined in this agreement are made in full to the Agency, the Agency agrees to provide the Student with the following services:

- 2.1 To use its skill and knowledge and best endeavours in arranging for appropriate guidance to be given so that the chance of successful admission to a programme of study is maximised.
- 2.2 The Agency shall use its best endeavours to fulfil all administrative requirements on behalf of the Student in relation to the admission process into the Programme.
- 2.3 The Agency will:
  - (i) Ensure the Student has the necessary documentation to complete his/her application
  - (ii) Arrange for any necessary certification and Apostille stamps (document legalisation) to be applied to documents as required.
  - (iii) Arrange for the translation of documents where required (included in our fees)
  - (iv) Assistance with finding accommodation
- 2.4 The Agency on request will facilitate an introduction to DSK Bank to assist in the arrangement of a student loan to cover university fees.

## 3. THE STUDENT AND/OR PARENTS OBLIGATIONS

In consideration of the services provided by the Agency, the Student and/or Parent agree to the following:

- 3.1 To make the payments to the Agency as set out in our Letter of Appointment
- 3.2 The Student and or the Parent shall produce at their own expense all the material and information (including any costs relating to notorisation and Apostille stamps required by the Agency) the time period specified by the Agency in order for the Agency to fulfil its obligations under this agreement.
- 3.3 Where the Student requires a visa and or residence permit in order to participate in the Programme, the Student must make all reasonable efforts to secure these in advance in order to participate in the admission process.
- 3.4 The Agency strongly recommends that the Student (and Parents) visit the area where the university is located to assess and familiarise themselves with the locality and its facilities. It is also suggested that such a visit is used to identify potential accommodation resources. It should be noted that these services are not provided by the Agency.
- 3.5 The Student and/or Parent is obliged to compensate the Agency for any costs relating to any additional services which may be provided over and above those stated in section 2 above. Any additional services which the Agency agrees to provide will not commence until the costs have been identified and a further agreement has been accepted and signed by the Student or Parent.

This agreement is entered into once signed by both parties

**On behalf of the Agency:**

**The Student:**

**The Parent:**

Name:

Name:

Name:

Signature:

Signature:

Signature:

Position: